Parent Portal—Single Sign-On Instructions (for Parents)

PowerSchool's Parent Portal is a tool integrated into the PowerSchool Student Information System (SIS) specifically developed for parents and guardians. In previous versions of the application there was a separate login and password for each student requiring a parent to login in multiple times if they had more than one student attending any school in Wolf Creek. This version of PowerSchool introduces the new **Parent Single Sign-On** feature of the application.

Parent Single Sign-On offers a number of benefits, including:

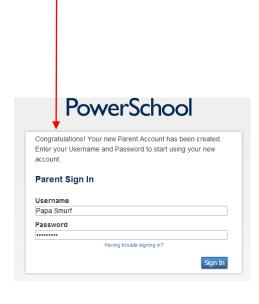
- access to multiple students with one login
- a personalized account for each parent and guardian
- the ability for parents/guardians to retrieve their own login information

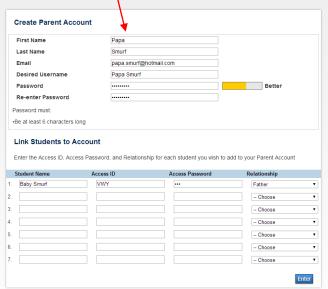
1. Log in to PowerSchool Parent Portal - Click on Create Account

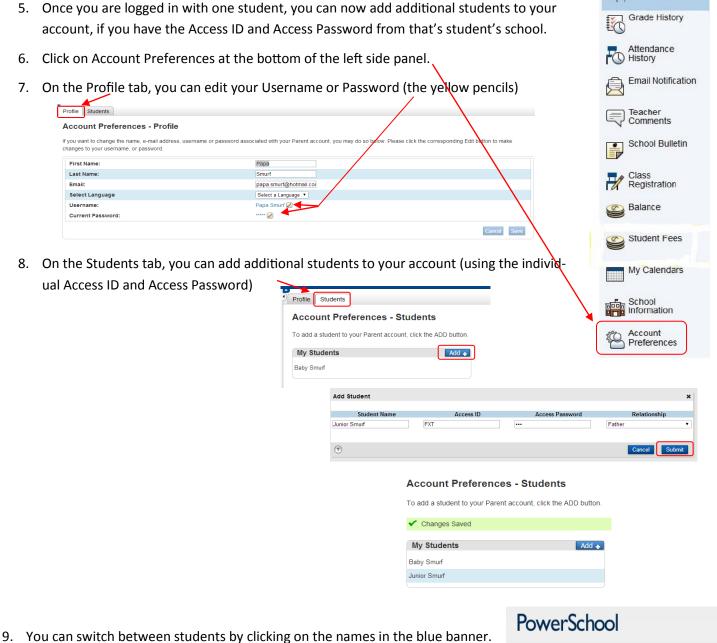
https://ps.wolfcreek.ab.ca/public/home.html

- 2. In order to create an account, you must have the Access ID and Password for at least one student enrolled in any WCPS school. If you do not have this information, contact the Admin Assistant at your child's school for your Access ID and Password. When adding additional students, you will need the Access ID and Password for EACH student you want to associate to your parent/guardian account.
- 3. Enter your parent info and at least one student account info.
- 4. If you have created your log in successfully, you will get this screen below. Use the username and password you just created to sign in.









10. Note: you cannot drop a student from your account without help from the PS administrator at your child's school.

11. When finished working in PowerSchool Parent Portal, it is important to log out of the application using the Sign out button in the top right corner of the

12. If you have any questions, please contact the Admin Assistant at your child's school.



Navigation Grades and Attendance

