

# Rimbey Elementary School Parent Council Meeting Agenda

October 9, 2018

**Attendance:** Jodi Bramfield, Trudy Bratland, Lana Leonhardt, Marilyn Weatherald, Robyn McIntyre, Michelle Service, Charmaine Bjornson, Matilda Kleinsasser, Kathleen Terry, Kelly LeBlanc and Angela Bennik.

1. Call to Order at 5:04pm by Lana Leonhardt.

2. Agenda

2.1 Additions - Robyn McIntyre wanted to discuss Buddy Benches.

2.2 Adoption of Agenda - Motion moved to adopt the agenda by Robyn McIntyre. Seconded by Michelle Service. Carried.

3. Minutes from September 11, 2018

3.1 Adoption of minutes Motion moved to adopt the minutes by Michelle Service. Seconded by Matilda Kleinsasser. Carried.

4. Treasurer's Report

Balance as of October 9, 2018 - \$27,627.90. There were some discrepancies. Jodi is going to discuss it with Gabe (admin assistant). Michelle Service made a motion to adopt the Treasurer's report as presented. Seconded by Robyn Seconded. Carried.

5. Business Arising from Minutes

- a. Chili Cook-Off outcome - We raised \$1370.78. There was \$61.00 donations! We had 11 entries. We had an anonymous donor donate the community center for the evening. Rimbey Subway donated 2 cases of juice boxes and napkins. 1 trophy from Scratchin' the Surface. Coop donated the cups for chili. Bonavista group donated Flyers/posters and cheese slices. Corner Bistro donated spoons and styrofoam bowls and sandwich board. A parent donated wooden spoons. We sold out of 250 chili bowls plus a few extra bowls! (over \$1000.00). Out of 60 burgers, 50 were sold. Out of 72 hot dogs, 64 sold. Deposited \$2061.00. Expenses were \$290.00 plus the \$400.00 float. Total profit = \$1370.78. Lana was wondering if we our

“holding deposit” at Pa Ka Poo always gets cashed. Michelle was going to check that but thought it was. We are not reimbursed. We enjoyed using the community center and wondered if more people came and bought good because of the location. We are going to look into booking the community center in January once we know the school’s schedule. It was mentioned that we could write a request to the Town to have the rental fee waived since it’s a community event. We discussed doing an evaluation form on the venue. Lana was going to check in with people when she handed out the thank you cards instead. Robyn McIntyre motioned to move the chili cook off to be held in the community center. Michelle Service Seconded. Carried.

- b. Christmas Concert - Fundraiser - Robyn McIntyre motioned that we do a Chili and bun / bake sale at the Christmas concert again this year. Charmaine Bjornson seconded. Carried. Dec. 19 is the Christmas Concert. We could get parents to bring items needed for the chili beforehand. We will address this further at the November meeting.
- c. Outdoor Rink-We are waiting on final costs of renovating the existing rink. The lights need to be redone, the boards and the area needs to be flattened (bobcat work done). A parent has volunteered to help with the rink. Was there money from the mini hoops? Michelle discovered there was \$1130.00 raised at mini hoops and that there is about \$368.00 extra in the rink fund. Jodi will get Gabe to confirm that. Jodi Bramfield was going to look into some of the costs of puck board (at the coop it was possible they would lower the price). We could do a bake sale in November specifically for the rink. We will reassess what the costs are and fundraising ideas in November.
- d. Buddy Bench - Money (\$886.70) was raised specifically for Buddy Benches. We could get the kids involved in painting the benches. Maybe Tom’s crew would be up for building the benches? Then it would just be the cost of materials. As long as it goes towards school beautification. Michelle Service motioned that we get Jamie Coston/Kathleen Terry to look after where to put the benches and what to build it with. Charmaine seconded. Carried.

## 6. New Business

1. Hot lunch - Hot dogs - Would Aimee Heilemann be doing hotdogs again this year? Otherwise the hot lunch committee would be willing to take that on. Jodi Bramfield will ask Aimee what she is thinking for this year.

## 7. Reports

### 7.1 Principal's Report Presented by Jodi Bramfield.

#### **Upcoming**

- 7 Sacred Teachings for October = Respect
- Oct 12 Professional Development Day
  - Reviewing Leveled Literacy Interventions
    - The Leveled Literacy Intervention System (LLI) is a small-group, supplementary intervention system designed for children who find reading and writing difficult. LLI is designed to bring children quickly up to grade-level competency—in 14 to 18 weeks on average.
  - Organizing groups for interventions
  - LLI Groups Created
  - ELL benchmarking (for teachers with ELL students) with Marilyn and RJSH
  - District PD for grade 1: Language Learning & OT
  - District PD for teachers with students who have Severe Communication Delays
  - WE Day Alberta - a group of grade 5s & 6s attending with Jamie
- K - 2s to Town Library to hear a Story Teller
- Oct 24 Picture Deadline
- Nov 8 Remembrance Day Program
- Nov 14 - 16 Rocks and Rings (Kathleen)
- Need to move November School Council Meeting to either Nov. 6 or Nov 20, as Nov 13 is an In Lieu Day

#### **October 22, 2018**

Wolf Creek in participation with AB School Councils' Association are hosting a joint meeting for the Board/School Council Chairs and Admin. Includes a Traditional Meal.

Topics:

- Supporting First Nations, Metis & Inuit Education through School Councils
- Societies
- Fundraising

## **School Emergency Plan**

In the months of September - October, Wolf Creek Schools complete:

- 2 Fire Drills
- Lock Down
- Hold & Secure

The School Emergency Information below is a brief overview of the different emergency plans in place for WC schools. Wolf Creek's Health and Safety Dept is currently developing a document to have on all WC websites.

# **School Emergency Plan**

Wolf Creek Schools' staff are regularly trained in specific protocols in response to perceived and actual emergencies or safety issues. The protocols provide a framework and guideline for staff in dealing with situations that may affect the school. The safety measures include:

**Emergency Evacuations** Used to clear all students and staff from the school. It is most often used for situations, such as a fire.

**Shelter-In-Place** Used to direct staff and students to spaces within the school that are designated safe areas. It is most often used during severe climatic situations, such as a tornado.

**Hold and Secure** Is a process used to lock all exterior doors of the school when there is an emergency situation or a perceived emergency situation in close proximity to the school. During a Hold and Secure the school's outer doors are locked and no one is to enter or exit the building. Students remain inside the school, with classes continuing as normal.

**Lock-Down** Is a process used for securing students and staff in response to acts or threats of violence directly impacting the school. During a lock-down all exterior and interior doors are locked, classes are not in progress.

**When an Emergency Occurs** - We recognize that when an emergency occurs parents will be worried. However, we ask that parents refrain from calling the school during the emergency.

- Phone systems need to remain available for handling the actual emergency.

- Overloading the system may mean the school cannot communicate with first responders.
- Calling your child's cell phone during an emergency may be putting them at higher risk by disclosing their location or drawing attention to them during a lockdown.

## **Communication**

During an emergency it is recommended that parents refrain from calling the school. We will however communicate with you by one of these methods depending upon the nature of the situation: Posted on school and/or district website, a letter home with students, or via PowerSchool Announcements.

We appreciate your support and assistance with our continued safety efforts.

### **7.2 School Trustee's Report Presented by Trudy Bratland.** Submitted below.

October Parent Council

We met on October 6 and discussed the Board/Parent Council Chair meeting to be held on the 22nd of October. A poster should have been distributed recently. We also worked on responding to the ASBA request for input to their 3 year plan and discussed honorariums for our ASBA Zone meeting. An update on the renovation at the High School.

A delegation from the Public School Boards Association gave us a presentation on their new initiative (to be made public in the near future). We are also trying to encourage High School Students to attend the PBSAA Fall General meeting and represent a student voice with the Minister of Education. Wolf Creek will also be conducting a Student Voice survey in the near future.

We have discussed the Superintendent and Board self evaluations that will be held on October 15th and our retreat Agenda for November.

Twice a year the Board meets with reps from the ATA Local and we have set that meeting form November 15th. The first meeting is generally with the full Board and subsequent meetings are with Board representatives.

We have met with our Auditors and discussed the needs of the Board for the Audit of the 2017-18 School year. We will meet once or twice in the next month or so.

I have now attended all the Parent Council meetings in my area and and I am happy to say that they are up and running.

8. Adjournment at 6:18pm by Lana Leonhardt.

Next meeting will be held November 6, 2018 at 5:00 p.m.