Parent Portal—Single Sign-On Instructions (for Parents)

PowerSchool's Parent Portal is a tool integrated into the PowerSchool Student Information System (SIS) specifically developed for parents and guardians. In previous versions of the application there was a separate login and password for each student requiring a parent to login in multiple times if they had more than one student attending any school in Wolf Creek.

This version of PowerSchool introduces the new **Parent Single Sign-On** feature of the application.

Parent Single Sign-On offers a number of benefits, including:

- access to multiple students with one login
- a personalized account for each parent and guardian
- the ability for parents/guardians to retrieve their own login information
- 1. Log in to PowerSchool Parent Portal Click on Create Account

https://wolfcreek.powerschool.com/public/home.htm

2. In order to create an account, you must have the Access ID and Password for at least one student enrolled in any WCPS school. If you do not have this information, contact the Admin Assistant at your child's school for your Access ID and Password. When adding additional students, you will need the Access ID and Password for EACH student you want to associate to your parent/guardian account.

3. Enter your parent info and at least one student account info. Click Enter.

4. If you have created your log in successfully, you will get this screen below. Use the username and password you just created to sign in.

Congratulations Enter your User account. Parent Sign Username Papa Smurf Password

Parent S	ign In		
Username			
Password			
	Having	rouble signing in?	
		rouble eighting in:	Sign In
			Sign 2
Create a	n Account	\backslash	
or cute u			

	First Name	Pana		
	Last Name	Smurf		
	Email	nana smurf/	abofmail.com	
	Desired Username	Papa Smurf	groundail.com	
	Password			Bett
	Re-enter Passwor	d		
School	Be at least 6 charact Link Students t	o Account	ship for each student you was to	add to your Darrah (
ccount has been created.	-Be at least 6 charact Link Students t Enter the Access ID, Student Name	o Account Access Password, and Relation Access ID	ship for each student you wish to Access Password	add to your Parent A
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			Navigation
5.	Once you are logged in with one s	tudent, you can now add additional students to your	Grades and Attendance
	account, if you have the Access ID	and Access Password from that's student's school.	Grade History
6.	Click on Account Preferences at th	e bottom of the left side panel.	Reference History
7	On the Profile tab, you can edit yo	ur Username or Password (the vellow pencils)	Email Notification
7.	Profile Students	di Osername of Password (the yenow percusy	Teacher Comments
	Account Preferences - Profile		📁 School Bulletin
	If you want to change the name, e-mail address, username or password as changes to your username, or password.	ssociated with your Parent account, you may do so below. Please click the corresponding Edit button to make	Class Registration
	First Name:	Рара	Inter Calendara
	Last Name:	Smurf	iny Calendars
	Email:	papa.smurf@hotmail.col	
	Select Language	Select a Language	School Information
	Username:	Papa Smurt 2	
	Current Password:		Alert Solutions
		Cancel Save	Account Preferences

8. On the Students tab, you can add additional students to your account (using the individ-

ual Access ID and Access Password)

Profile St	udents			
Accoun	t Preferences - Stud	lents		
To add a stu	ident to your Parent account, cl	lick the ADD button.		
My Stude	ents	Add 🛨		
Baby Smurf				
	Add Student			×
	Student Name	Access ID	Access Password	Relationship
	Junior Smurf	FXT	•••	Father
	۲			Cancel Submit

Account Preferences - Students

To add a student to your Parent account, click t	the ADD button.
 Changes Saved 	
My Students	Add 🛨
Baby Smurf	
Junior Smurf	

- 9. You can switch between students by clicking on the names in the blue banner.
- 10. Note: you cannot drop a student from your account without help from the *PS* administrator at your child's school.
- 11. When finished working in PowerSchool Parent Portal, it is important to log out of the application using the Sign out button in the top right corner of the screen.
- 12. If you have any questions, please contact the Admin Assistant at your child's school.

PowerSchool
Baby Junior
Welcome, Papa Smurf Help Sign Out