

Rimbey Elementary School Council Foundation Meeting Minutes

November 12, 2024

Call to Order: Meeting was called to order by Kelly Leblanc at 6:22pm

Roll Call: Kelly Leblanc (Chairperson), Alannah Bancroft (Vice Chairperson), Jenni Whatmore (Secretary), Matilda Kleinsasser (Treasurer), Jodi Bramfield (Principal), Suzanne Bergeron, Kim Poulsen, Ashley Fowler, Mandy Klein, Lena May and Lyndsey Rumsey.

Agenda: The agenda for the November 12, 2024 Foundation meeting was amended in the following ways:

Remove - 5.2 Pie Fundraiser

Addition - New Business- Food/beverages for the Parent Engagement Presentation

The amended Agenda was presented by Kelly Leblanc. Amended agenda approved by Alannah Bancroft. Suzanne Bergeron seconds. Carried. [RES Council Foundation Agenda November 12, 2024](#)

Minutes: The minutes from the AGM Foundation Meeting held on September 10, 2024 was approved by Mandy Klein. Alannah Bancroft seconds. Carried.

[RES Council Foundation Minutes from September 10, 2024](#)

1.0 Treasurer's Report: Matilda Kleinsasser presented the Treasurer's Report and motioned for the report to be approved as presented. Mandy Klein approves the Treasurer's Report. Lena May seconds. Carried. [RES Foundation Treasurer's Report November 12, 2024](#)

2.0 Hot Lunch Update: The council was advised that a few more volunteers were needed for the upcoming November lunches; those positions have been fulfilled by Ashley Fowler, Lena May and Alannah Bancroft.

3.0 Old Business:

- **Lap Pads:** Suzanne Bergeron advised the council that after doing some research 2 lap pads weighing around 4 lbs each have been completed and donated to the school. She hopes to create more lap pads for the school in the following years
- **Online Fund Campaign Update:** Suzanne Bergeron has looked into the Crowdfunding Campaign, which is funding towards online canvassing. The council has agreed to use the program Stripe for the processing payments, as it is something we already use. And that the Recovery Model will be used for the platform fees, which is a flat rate paid by the organization with a transaction fee of 5% to ConnectionPoint.. Suzanne Bergeron will complete and submit the application. [Alberta Crowdfunding Campaign](#)
- **Kitchen Supplies:** Kelly Leblanc happily reports that all the locks have been removed from the cupboards and access to all supplies and condiments are now available for those that need them. The supplies and cupboards will need to be cleaned and organized. Thank you, to Suzanne Bergeron and Lyndsey Rumsey for generously donating cookie sheets, muffin tins and flippers
- **Grade 8 Student Project:** Mrs. Newman and Mrs. Hohn have asked the council if they would like to sponsor the literary project between the Rimbey High School and Elementary class. In summary the High School will interview 6 classes so they can create and illustrate personalized storybooks. They are looking for \$1,500 to cover the project. The council agreed, through email correspondence, to sponsor the \$1,500 towards this project

- Sports Tiles: \$150 for Sport Court Tiles for the outdoor rink was approved by the council, through email correspondence
- Books: The purchase of new books for Truth & Reconciliation and Remembrance Day was approved by the council, through email correspondence

4.0 New Business:

- EA Appreciation: EA Appreciation Day on November 20, 2024 which the council will be supporting by supplying lunch from Asian Treats for all 12 Elementary EA's. Beverages will also be purchased and delivered to the school. Any EA's that have any dietary restrictions or allergies will be purchased a Tim Hortons gift card. Alannah Bancroft motions to spend up to \$150 for a gift to the EA's. Lena May seconds. Carried.
- Candy Cane Dance: The candy cane dance will be held on December 17, 2024 this year and will still need a couple more volunteers to help. The council would like to hire Brittany Van Muyen at \$200 to DJ the dance and would need another \$200 to cover the cost of the candy canes. Suzanne Bergeron motions to approve \$400 for expenses towards the Candy Cane Dance. Lena May seconds. Carried
- Rink Maintenance: The rink maintenance, which includes Apex for snow removal and general repairs, will cost around \$1,500 - \$2,000. All funds in regards to rink maintenance will be moved from the School Improvement section of the Treasurer's Report. Suzanne Bergeron motions to move \$2,130 to the Rink Expenses which will cover the maintenance expenses and get the account back to zero. Alannah Bancroft seconds. Carried.
- Library: The librarian asks for help with purchasing new furniture and storage for the library. The council does not currently have the funds available to cover the costs of everything requested but would like to help with the upgrades over the next few years. An application for Operation Round-Up through EQUUS funding will be looked into, for the library. Sponsor a Book/Library campaign was a success last year and the council would like to run it again this year, to help raise funds. This campaign will run January-February 2025. Suzanne Bergeron motions to run a campaign from January-February 2025 similar to Sponsor a book to raise funds for the new furniture and storage shelves for the library. Alannah Bancroft seconds. Carried.
- Thank-you Cards: There still needs to be approximately 10 more thank-you cards sent out for the Chili Cook off and the Breakfast with Santa event will also need thank-you cards. The council would like to run an art contest later in the year, picking the top 3 designs to be used for future thank-you cards. For the thank-you cards that will be needed immediately Suzanne Bergeron will purchase a stack of blank cards while Kim Poulsen will write the thank-you's. Suzanne will look into finding more information on ways to use the designed thank-you cards as a fundraiser to be discussed at the January meeting.
- Metis Week Books: The council has decided to wait until September of next year to purchase literature in regards to Metis week as they feel the books will be better utilized if they are purchased before Metis Week.

- Lap Pads: There was discussion of purchasing larger lap pads but seeing as 2 large ones were made and donated to the school the purchase will wait until next year, as this is something the council would like to expand on during the years to follow.
- Staff Christmas Appreciation: On December 12, 2024 the council will gift the 33 staff members charcuterie bowls as well as purchasing snacks for the staff room. All supplies will be purchased from either Costco or Wholesale. Alannah Bancroft motions to spend up to \$500 on the charcuterie bowls and snacks for the staff for Christmas. Matilda Kleinsasser seconds. Carried.
- Student Council Engagement Funds Presentation: Alannah motions to spend up to \$200 per presentation for snacks and beverages at the ASCE Grant- Parent Council Engagement Funds Presentations. Matilda Kleinsasser seconds. Carried.

5.0 Fundraising

5.1 General Operations & Purchases: Kelly Leblanc will be watching for when the Indigo Love of Reading Grant becomes available. Jenni Whatmore will be applying for the Tim Hortons Smile Cookie campaign.

5.2 Outdoor Classroom Fundraising: Holly's Greenhouse succulent planters are due November 28, 2024. Mandy Klein has offered to pick up for distribution on December 9, 2024 and will advise the council if she will need more help. Suzanne Bergeron has offered to make individual Gingerbread Kits to be sold as a fundraiser. The kit will include cookies to build an individual house, a tube of icing and candies for decorating. These kits will be sold for \$8/each. Bre Button will be putting them on the portal with the purchase deadline of December 4, 2024 and delivery for December 18, 2024. [Gingerbread House Kits](#)

5.3 Breakfast with Santa: The event will take place on Saturday, November 23, 2024 from 9:30am-12pm at the AgRim Building, tickets are still available on Eventbrite until November 15, 2024 (currently there are only 24 or 200 tickets left for purchase). Also, a huge thank you for all of the donations coming in, for the event and to Evergreen Co-op for not only donating but also offering to help by sending volunteers and hiring a facepainter. There will be a silent auction closing the day of the breakfast but will be online for 3 or 4 days prior to the event. Set up will begin at 3:30pm on Friday (the day before) and more volunteers for set up would be greatly appreciated. Lastly, Suzanne Bergeron has been approved to be included on the AGLC forms.

Next Meeting: Tuesday, January 14, 2025 at 5pm

Adjournment: Kelly Leblanc adjourned meeting at 8:04pm.